

Minutes of the Committee of the Whole meeting held in the Board Room, located at 175 Ingram Street, Duncan BC on Wednesday, September 25, 2024 at 9:32 AM.

PRESENT: Chair K. Segall
Director H. Abbott*
Director S. Acton
Director K. Deck
Director R. Douglas
Director C. Istace
Director J. McClinton<after 9:37 am>
Director I. Morrison*
Director A. Nicholson
Director M. Staples
Director A. Stone
Director M. Wilson*
Director M. Calijouw
Alternate Director B. Marcotte
Alternate Director T. Manhas
Alternate Director L. Vomacka

ALSO PRESENT: D. Myles Wilson, Chief Administrative Officer
A. Boyd, Deputy Corporate Officer
T. Bowen, Chief Financial Officer*
B. Mohan, General Manager, Corporate Services Department
A. Kjerulf, General Manager, Land Use Services Department*
D. Mooney, General Manager, Operations Department
J. Elzinga, General Manager, Community Services Department
J. Wakeham, Manager, Facilities and Transit Division*
K. Schumacher, Manager Communications & Engagement
I. Sarady, Manager Recycling & Waste Management Division
A. Kletchko, Environmental Technologist II
R. Barnhouse, Secretary III
C. Convery, Systems Support Technician

*Participated Electronically

ABSENT: Director C. Justice
Director B. Maartman
Director T. McGonigle

It was moved and seconded that Director Segall be appointed as Chair for the September 25th, 2024, Committee of the Whole meeting.

MOTION CARRIED

APPROVAL OF AGENDA

It was moved and seconded that the agenda be approved.

MOTION CARRIED

ADOPTION OF THE MINUTES

M1 Committee of the Whole Meeting of September 11, 2024

It was moved and seconded that the minutes of the Committee of the Whole meeting of September 11, 2024, be adopted.

MOTION CARRIED

REPORTS

R1 Report from the Facilities & Transit Division Re: 2025 Pre-Budget Approval for Cowichan Community Centre Facility Capital Projects

It was moved and seconded that it be recommended to the Board on September 25, 2024 that the following two Cowichan Community Centre facility capital projects and their corresponding 2025 budgets be approved prior to the 2025 budget adoption:

- 1. Phase 3 Roof Replacement for \$1,500,000; and**
- 2. Arena Ice Plant Condenser Replacement for \$300,000.**

MOTION CARRIED

R2 Report from the Environmental Services Division Re: Cowichan Watershed Board Governance Manual Update

It was moved and seconded that it be recommended to the Board that the Cowichan Watershed Board Governance Manual Version 4 dated March 2024, be endorsed.

MOTION CARRIED

R3 Report from the Communications and Engagement Division Re: Community Satisfaction Survey

It was moved and seconded that it be recommended to the Board that the Report from the Communications and Engagement Division regarding the Community Satisfaction Survey be referred back to staff to align with the Communication and Engagement Strategy and provide feedback specifically about the use and outcome of the survey.

MOTION DEFEATED

It was moved and seconded that it be recommended to the Board:

- 1. That the CVRD conduct an updated Community Satisfaction Survey in Q4 2025; and**
- 2. That the 2024 budget for Function 100 be amended to:**
 - a. Increase expenditures by \$25,000; and**

- b. Increase contributions from General Government reserves by \$25,000.

MOTION CARRIED

R4 Report from the Recycling & Waste Management Division Re: CVRD Bylaw No. 4601 – Solid Waste Fees and Regulations Amendment Bylaw, 2024

It was moved and seconded that it be recommended to the Board on October 9, 2024, that “CVRD Bylaw No. 4601 – Solid Waste Fees and Regulations Amendment Bylaw, 2024”, be considered for three readings and adoption.

MOTION CARRIED

CLOSED SESSION

10:30 AM It was moved and seconded that the meeting be closed to the public in accordance with the *Community Charter* Part 4, Division 3, Section 90(1)(k) - Negotiations.

MOTION CARRIED

RISE FROM CLOSED

11:12 PM It was moved and seconded that the Committee rise without report and return to the Open portion of the meeting.

MOTION CARRIED

ADJOURNMENT

11:13 PM It was moved and seconded that the meeting be adjourned at 11:13 PM.

MOTION CARRIED

Chair

Recording Secretary

Dated: _____