

Minutes of the Regular meeting of the Board of the Cowichan Valley Regional District held in the Board Room, located at 175 Ingram Street, Duncan BC, on Wednesday, April 10, 2024 at 1:38 PM

PRESENT: Chair A. Stone
Director H. Abbott
Director S. Acton*
Director K. Deck
Director R. Douglas
Director C. Istace
Director B. Maartman
Director J. McClinton*
Director T. McGonigle
Director I. Morrison
Director K. Segall
Director M. Staples*
Director M. Wilson
Alternate Director T. Manhas

ALSO PRESENT: D. Myles Wilson, Chief Administrative Officer
K. Harrison, Deputy Corporate Officer
T. Bowen, Chief Financial Officer
C. Posting, General Manager, Strategic Services*
B. Mohan, General Manager, Corporate Services
J. Elzinga, General Manager Community Services
A. Kjerulf, General Manager, Land Use Services
M. Pressman, Manager, Development Services Division
A. Ferguson, Office Coordinator
R. Dhut, Human Resources Intern
R. Johnston, Legislative Assistant
C. Convery, Systems Support Technician

*Participated Electronically

ABSENT: Director D. Toporowski
Director A. Nicholson

APPROVAL OF AGENDA

24-164 It was moved and seconded that the agenda be approved.

MOTION CARRIED

ADOPTION OF THE MINUTES

M1 Regular Board Meeting of March 27, 2024

24-165 It was moved and seconded that the minutes of the Regular Board meeting of March 27, 2024, be adopted.

MOTION CARRIED

CORRESPONDENCE

- C1** Correspondence from Mayor R. Douglas, Municipality of North Cowichan, to the Honourable Rob Fleming, Ministry of Transportation and Infrastructure Re: Request for Reconsideration of the Proposed Pedestrian Overpass in North Cowichan was provided for information.
- C2** Correspondence from Jeff Weightman, Acting Director, Land Use and Geospatial Unit, B.C. Ministry of Agriculture and Food Re: A Presentation on Land Use Planning for Agriculture – Invitation
- 24-166** **It was moved and seconded that a letter be sent to Jeff Weightman, Acting Director, Land Use and Geospatial Unit, B.C. Ministry of Agriculture and Food, formally accepting the invitation to make a presentation to the Committee of the Whole on land use planning for agriculture between April and June.**

MOTION CARRIED**COMMITTEE/COMMISSION REPORTS**

- CR1** Report and Recommendations of the Cowichan Lake Recreation Commission Meeting of March 25, 2024
- 24-167** **It was moved and seconded that the “Waiving Rental Fees In Cowichan Lake Recreation” Policy, be approved.**

MOTION CARRIED

- CR2** Report and Recommendations of the Committee of the Whole Meeting of March 27, 2024
- 24-168** **It was moved and seconded:**

- R1**
- 1. That the transit shelters and benches located at James Street and the Village Green Mall be removed.**
 - 2. That a letter be sent to the Minister of Public Safety, Minister of Transportation and Infrastructure, Minister of Housing, and Minister of Municipal Affairs from the CVRD Board, to request assistance with resources and safety concerns related to the use of bus shelters by the unhoused population; and that a letter be forwarded to other local governments requesting their support to raise awareness of the negative collateral effects of the housing and addiction crisis on local government’s ability to continue to provide services to the general public, such as bus shelters**

MOTION CARRIED

CR3 Report and Recommendations of the Electoral Area Services Committee Meeting of April 3, 2024

24-169 It was moved and seconded:

- C1** That a Grant-in-Aid, Electoral Area E – Cowichan Station/Sahtlam/Glenora, in the amount of \$250 be provided to the Cowichan Green Community to support the Cowichan Valley Climate Solutions Expo at The Hub on May 25, 2024.

MOTION CARRIED

24-170 Electoral Area Directors only vote on the following:

It was moved and seconded:

- R1** That Development Variance Permit No. DVP24B01 (2170 Wildflower Road, PID: 025-002-660), to reduce the setbacks for construction of an accessory building, be issued.
- R2** That Application No. RZ23E01 (Appaloosa Way, PID: 009-845-119, PID: 009-849-637 and PID: 009-849- 581), be referred to the following external agencies and First Nations:
- a. Cowichan Tribes;
 - b. Lake Cowichan First Nation;
 - c. Penelakut Tribe;
 - d. Halalt First Nation;
 - e. Lyackson First Nation;
 - f. Stz'uminus First Nation;
 - g. Ministry of Transportation & Infrastructure;
 - h. Ministry of Forests;
 - i. Ministry of Environment and Climate Change Strategy;
 - j. Electoral Area E – Cowichan Station/Sahtlam/Glenora Parks Advisory Commission (PAC);
 - k. Ministry of Water, Land and Resource Stewardship;
 - l. BC Hydro;
 - m. Electoral Area E – Cowichan Station/Sahtlam/Glenora and Electoral Area F – Cowichan Lake South/Skutz Falls Advisory Planning Commissions (APC); and
 - n. The Land Conservancy
- R3** That a meeting be arranged with the Minister of Transportation, CVRD Chief Administrative Officer, Area Director for Electoral Area B – Shawnigan Lake and the Electoral Area Services Committee Chair, to discuss speed limit parameters and safety concerns in Shawnigan Lake

MOTION CARRIED

BYLAWS – ELECTORAL AREA DIRECTORS

BEA1 CVRD Bylaw No. 4545 – Development Approval Information Bylaw, 2024

24-171 It was moved and seconded that "CVRD Bylaw No. 4545 – Development Approval Information Bylaw, 2024", be granted 1st, 2nd and 3rd reading.

MOTION CARRIED

26-172 It was moved and seconded that "CVRD Bylaw No. 4545 – Development Approval Information Bylaw, 2024", be adopted.

MOTION CARRIED

BEA2 CVRD Bylaw No. 4569 – South Cowichan Zoning Amendment Bylaw (855 Shawnigan-Mill Bay Road), 2024

24-173 It was moved and seconded that "CVRD Bylaw No. 4569 – South Cowichan Zoning Amendment Bylaw (855 Shawnigan-Mill Bay Road), 2024", be granted 1st and 2nd reading.

MOTION CARRIED

CLOSED SESSION

24-174 It was moved and seconded that the meeting be closed to the public in
2:13 PM accordance with the *Community Charter* Part 4, Division 3, Section 90(1)(a) Appointments; (g) Potential Litigation, (i) The Receipt of Advice that is Subject to Solicitor-Client Privilege and (k) Negotiations and related Discussions Respecting a Proposed Service; and (c) Employee Relations, (i) Legal Matters and (m) A matter Such That Public May be Excluded.

MOTION CARRIED

RISE FROM CLOSED

24-181 It was moved and seconded that the Board rise with report on Item CSCR1
2:55 PM and return to the Open portion of the meeting.

MOTION CARRIED

24-179 It was moved and seconded:

CSCR1 That Aaron Frisby be appointed to the Sport Tourism Event Grant Subcommittee.

MOTION CARRIED

ADJOURNMENT

**224-182
2:55 PM**

It was moved and seconded that the meeting be adjourned.

MOTION CARRIED

The meeting adjourned at 2:55 PM.

Certified Correct:

Chairperson

Corporate Officer

Dated: _____