



DATE: November 16, 2023

TIME: 7:00 p.m.

MINUTES of Electoral Area E Sahtlam/Glenora/Cowichan Station Community Parks Advisory Commission held on the above-noted date and time at: Nitinat Room, Cowichan Community Centre, 2687 James Street, Duncan, BC

PRESENT: Chair: Gregg Shoop
Vice-Chair: Mike Lees
Secretary: (Acting) Gretchen Hartley
Members: Mike Lees, Jack MacNeil, Bernice Timmer,
Anda Beach, Irene Evans, Laurel Circle

ALSO PRESENT: Director: Alison Nicholson
CVRD Staff: Ryan Dias
Guests:

ABSENT with apologies: Paul Slade, Cheri Ayers

APPROVAL OF AGENDA:

It was moved and seconded that the agenda be approved.

MOTION CARRIED

ACCEPTANCE OF MINUTES:

It was moved and seconded that the minutes of Electoral Area E Sahtlam/Glenora/Cowichan Station Community Parks Advisory Commission of November 24, 2022 be accepted.

MOTION CARRIED

ORDER OF BUSINESS:

1. Election of Chair and Vice-Chair – Electoral Area E – Cowichan Station/Sahtlam/Glenora – Community Parks Advisory Commission

MOTION:

It was moved and seconded that Gregg Shoop and Mike Lees be re-elected Chair and Vice-Chair, respectively.

MOTION CARRIED

2. Area E Parks draft budget summary for 2024 & 5-year Financial Plan

MOTION:

It was moved and seconded that it be recommended that the 2024 budget increase by 3.5% over the 2023 budget, including \$70,000 for parkland acquisition.

MOTION CARRIED

MOTION:

It was moved and seconded that it be recommended that the Barnjum-Sunrise Trail connection be included as an item under Major Capital Projects.

MOTION CARRIED

MOTION:

It was moved and seconded that the Parks & Trails Division be encouraged to continue developing its relationship with user groups, such as Cowichan Trails Stewardship Society and CeeVacs Running Club for volunteer activities such as trail-building.

MOTION CARRIED

ADJOURNMENT:

MOTION:

It was moved and seconded that the meeting be adjourned at 9:00 p.m.

MOTION CARRIED

Gretchen Hartley, Acting Secretary

Gregg Shoop, Chair