

Minutes of the Regular meeting of the Electoral Area Services Committee of the Cowichan Valley Regional District, held in the Boardroom, 175 Ingram Street, Duncan, BC, on Wednesday, April 3, 2024, at 1:31 PM

PRESENT: Director I. Morrison, Chair
Director S. Acton*
Director H. Abbott
Director K. Deck
Director B. Maartman
Director A. Nicholson
Director K. Segall
Director M. Wilson

ALSO PRESENT: A. Stone, Board Chair*
D. Myles Wilson, Chief Administrative Officer
T. Bowen, Chief Financial Officer*
A. Ferguson, Office Coordinator
A. Kjerulf, General Manager, Land Use Services Department
C. Postings, General Manager, Strategic Services Department
I. Paydli, A/General Manager, Corporate Services Department
I. MacDonald, Senior Manager, Inspections & Enforcement Division
M. Pressman, Manager, Development Services Division
C. Breen, Manager, Planning-Strategic Initiatives Division
L. Wright, A/Manager, Community Planning Division*
I. Sarady, Manager, Recycling & Waste Management Division
A. Garnett, Planning Coordinator
R. Buchan, Planner III
J. Dubyna, Planner III
L. Berscheid, Environmental Technologist
B. Olsen, Systems Technician*
J. Hughes, Recording Secretary

* participated remotely

ABSENT: Director J. McClinton

APPROVAL OF AGENDA

It was moved and seconded that the agenda be approved.

MOTION CARRIED

ADOPTION OF MINUTES

M1 Electoral Area Services Committee Meeting of March 20, 2024

It was moved and seconded that the minutes of the Electoral Area Services Committee meeting of March 20, 2024, be adopted.

MOTION CARRIED

CORRESPONDENCE

- C1** Grant-in-Aid Request, Electoral Area E – Cowichan Station/Sahtlam/Glenora
Re: Cowichan Green Community

It was moved and seconded that it be recommended to the Board that a Grant-in-Aid, Electoral Area E – Cowichan Station/Sahtlam/Glenora, in the amount of \$250 be provided to the Cowichan Green Community to support the Cowichan Valley Climate Solutions Expo at The Hub on May 25, 2024.

MOTION CARRIED

REPORTS

- R1** Report from the Development Services Division Re: Application No. DVP24B01
(2170 Wildflower Road/PID: 025-002-660)

It was moved and seconded that it be recommended to the Board that Development Variance Permit No. DVP24B01 (2170 Wildflower Road, PID: 025-002-660), to reduce the setbacks for construction of an accessory building, be issued.

MOTION CARRIED

- R2** Report from the Development Services Division Re: Application No. RZ23E01
(Appaloosa Way ~ PID: 009-845-119, PID: 009-849-637 and PID: 009-849-581)

It was moved and seconded that it be recommended to the Board that Application No. RZ23E01 (Appaloosa Way, PID: 009-845-119, PID: 009-849-637 and PID: 009-849-581), be referred to the following external agencies and First Nations:

- a. Cowichan Tribes;
- b. Lake Cowichan First Nation;
- c. Penelakut Tribe;
- d. Halalt First Nation;
- e. Lyackson First Nation;
- f. Stz'uminus First Nation;
- g. Ministry of Transportation & Infrastructure;
- h. Ministry of Forests;
- i. Ministry of Environment and Climate Change Strategy;
- j. Electoral Area E – Cowichan Station/Sahtlam/Glenora Parks Advisory Commission (PAC);
- k. Ministry of Water, Land and Resource Stewardship;
- l. BC Hydro;
- m. Electoral Area E – Cowichan Station/Sahtlam/Glenora and Electoral Area F – Cowichan Lake South/Skutz Falls Advisory Planning Commissions (APC); and
- n. The Land Conservancy.

MOTION CARRIED

R3 Verbal Report from the Chief Administrative Officer Re: Advocacy to Senior Levels of Government

It was moved and seconded that it be recommended to the Board that a meeting be arranged with the Minister of Transportation, CVRD Chief Administrative Officer, Area Director for Electoral Area B – Shawnigan Lake and the Electoral Area Services Committee Chair, to discuss speed limit parameters and safety concerns in Shawnigan Lake.

MOTION CARRIED

2:37 PM The Committee agreed by consensus to recess at 2:37 PM.

2:51 PM The Committee meeting resumed at 2:51 PM.

R4 Report from the General Manager, Land Use Services Department Re: Land Use Services Department Workplan, was received for information.

CLOSED SESSION

3:53 PM It was moved and seconded that the meeting be closed to the public in accordance with the *Community Charter*, Part 4, Division 3; Potential Litigation Section 90 (1)(g); The Receipt of Advice that is Subject to Solicitor-Client Privilege Section 90 (1)(i); and Negotiations and Related Discussions Respecting a Proposed Service Section 90 (1)(k) and adoption of the Closed Session Minutes of March 6, 2024.

MOTION CARRIED

RISE FROM CLOSED SESSION

4:23 PM It was moved and seconded that the Committee rise, without report, and return to the Open portion of the meeting.

MOTION CARRIED

ADJOURNMENT

4:23 PM It was moved and seconded that the meeting be adjourned.

MOTION CARRIED

The meeting adjourned at 4:23 PM.

Chair

Recording Secretary

Dated: _____