



# STAFF REPORT TO THE BOARD

**DATE OF REPORT** May 7, 2024  
**MEETING TYPE & DATE** Regular Session Board of May 22, 2024  
**FROM:** Recycling & Waste Management  
Operations Department  
**SUBJECT:** Solid Waste Management Plan – 2022 and 2023 Annual Progress  
Reports  
**FILE:** 0360-20

## **PURPOSE/INTRODUCTION**

The 2022 and 2023 Annual Progress Reports (Reports) provide the Solid Waste Management Plan (SWMP) Monitoring Advisory Group (MAG) with information related to the implementation status of solid waste management plan strategies and satisfies the deliverables requirement set out in Section - 9 *Deliverables* of the MAG Term of Reference (TOR).

## **RECOMMENDED RESOLUTION**

For information.

## **BACKGROUND**

The CVRD 2018 SWMP was developed with support from the Plan Advisory Committee (PAC), whose membership included members of the general public and technical experts in the field of waste management. After the approval of the SWMP by the Ministry of Environment and Climate Change (ENV) in 2020, the SWMP MAG was established. The MAG's purpose is to provide input from a variety of perspectives on the implementation of the SWMP. The formation of the MAG follows the ENV's *Guide to the Preparation of Regional Solid Waste Management Plans* to form a single public and technical advisory group that can act as a "sounding board" of community interests on the implementation of the SWMP.

Section 9 - *Deliverables* of the MAG TOR states "Each year, staff will, in consultation with MAG, prepare a summary report on the implementation status of the SWMP. The report will be brought forward to the Board by staff for information".

## **ANALYSIS**

Notwithstanding disruptions caused by COVID-19, Staff made substantial progress in the development and implementation of the SWMP in 2022. Highlights from the year include:

- Commencement of Phase 1 Engagement for the Three-Stream Curbside Program
- Expansion of the painted wood waste recycling pilot project
- Initiation of plans to expand and improve the Bings Creek Recycling Centre
- Enhancement of public education campaigns by incorporating principles of Community-Based Social Marketing

The 2022 Report is provided in Attachment A.

In 2023, staff continued to advance key SWMP strategies, namely:

- Completion of Three-Stream Curbside Program Phase 2 Engagement activities and service option selection
- Collaboration with Habitat for Humanity to host regular Pop-Up Donation Drop Events
- Issuance of Bings Creek Modernization RFP
- Catalyzed the formation of the Coastal Regional Collaboration Group focused on joint long-term waste planning

The 2023 Report is provided in Attachment B.

The accomplishments described in these reports underscore the commitments made by the CVRD to reduce waste generation, promote recycling and resource recovery and protect public health and the environment.

#### **FINANCIAL CONSIDERATIONS**

None.

#### **COMMUNICATIONS CONSIDERATIONS**

The MAG will continue in its function in 2024.


#### **STRATEGIC/BUSINESS PLAN CONSIDERATIONS**

The delivery of the Report aligns with the CVRD SWMP.

Referred to (upon completion):

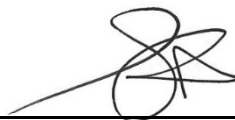
- ☐ Community Services (*Cowichan Community Centre, Cowichan Lake Recreation, South Cowichan Recreation, Arts & Culture, Facilities & Transit*)
- ☐ Corporate Services (*Finance, Human Resources, Information Technology, Legislative Services*)
- ☐ Operations (*Utilities, Parks & Trails, Recycling & Waste Management*)
- ☐ Land Use Services (*Community Planning, Strategic Initiatives, Development Services, Building Inspection & Bylaw Enforcement*)
- ☐ Strategic Services (*Communications & Engagement, Economic Development, Emergency Management, Environmental Services*)

Prepared by:



Travis Tanner  
Senior Environmental Technologist

Reviewed by:



Insert Department Manager Name Here  
Insert Department Title Here



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Darcy Mooney  
General Manager, Operations Department

Reviewed for form and content and approved for submission to the Board:

Resolution:

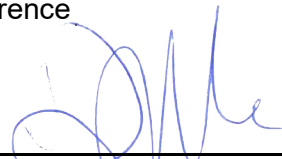
☒ Corporate Officer

Financial Considerations:

☒ Chief Financial Officer

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Chief Administrative Officer's Comments / Concurrence



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Danielle Myles Wilson  
Chief Administrative Officer

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**ATTACHMENTS:**

Attachment A – Solid Waste Management Plan - 2022 Annual Progress Report

Attachment B – Solid Waste Management Plan - 2023 Annual Progress Report