

Minutes of the Special meeting of the Electoral Area Services Committee of the Cowichan Valley Regional District, held in the Board Room, 175 Ingram Street, Duncan, BC, on Wednesday, July 17, 2024, at 11:01 AM

**PRESENT:** Director I. Morrison, Chair  
Director B. Maartman  
Director H. Abbott  
Director S. Acton\*  
Director K. Deck  
Director J. McClinton\* <until 11:36 AM> <after 11:40 AM> <until 12:20 PM>  
Director A. Nicholson\* <until 12:20 PM>  
Director K. Segall  
Director M. Wilson

**ALSO PRESENT:** D. Myles Wilson, Chief Administrative Officer  
A. Boyd, Deputy Corporate Officer  
A. Kjerulf, General Manager, Land Use Services Department\*  
B. Mohan, General Manager, Corporate Services Department  
D. Mooney, General Manager, Operations Department  
I. MacDonald, Senior Manager, Inspection & Enforcement Division  
M. Tippet, Manager, Community Planning Division  
M. Pressman, Manager, Development Services Division  
R. Harris, Manager, Bylaw Enforcement Division  
V. Thomson, Manager, Utilities Division  
D. Warwick, Bylaw Enforcement Officer  
S. Bryski, Chief Building Inspector  
J. Hughes, Recording Secretary

\* participated remotely

#### **APPROVAL OF AGENDA**

**It was moved and seconded that the agenda be amended by adding Closed Session New Business Item (CSNB1) in accordance with the *Community Charter* Part 4, Division 3, Section 90 (1)(k) Provision of Service; and**

**that the agenda be approved, as amended.**

**MOTION CARRIED**

#### **CLOSED SESSION**

**11:02 AM** It was moved and seconded that the meeting be closed to the public in accordance with the *Community Charter* Part 4, Division 3, Section 90 (1)(g) litigation or potential litigation, (1)(i) the receipt of advice that is subject to solicitor-client privilege, including communications necessary for that purpose, (1)(k) Provision of Service and adoption of the Closed Session Minutes of July 3, 2024.

**MOTION CARRIED**

**RISE FROM CLOSED SESSION**

**12:37 PM**            It was moved and seconded that the Committee rise, without report, and return to the Open portion of the meeting.

**MOTION CARRIED**

**ADJOURNMENT**

**12:37 PM**            It was moved and seconded that the meeting be adjourned.

**MOTION CARRIED**

The meeting adjourned at 12:37 PM.

\_\_\_\_\_  
Chair

\_\_\_\_\_  
Recording Secretary

Dated: \_\_\_\_\_