

Minutes of the Special meeting of the Electoral Area Services Committee of the Cowichan Valley Regional District, held in the Board Room, 175 Ingram Street, Duncan, BC, on Wednesday, October 2, 2024, at 10:07 AM

**PRESENT:** Director I. Morrison, Chair  
Director B. Maartman\*  
Director H. Abbott  
Director S. Acton\*  
Director K. Deck  
Director J. McClinton\*  
Director A. Nicholson\*  
Director K. Segall  
Director M. Wilson\*

**ALSO PRESENT:** D. Myles Wilson, Chief Administrative Officer  
A. Ferguson, Office Coordinator  
T. Bowen, Chief Financial Officer  
A. Kjerulf, General Manager, Land Use Services Department\*  
B. Mohan, General Manager, Corporate Services Department  
D. Mooney, General Manager, Operations Department  
C. Breen, Manager, Planning - Strategic Initiatives Division  
M. Tippet, Manager, Community Planning Division\*  
A. Garnett, Planning Coordinator  
J. Hughes, Recording Secretary

\* participated remotely

## **APPROVAL OF AGENDA**

**It was moved and seconded that the agenda be amended with the addition of the Revised CVRD Alternate Futures Report (Attachment A) attached to Item R2 Report from the Strategic Initiatives Division Re: Complete Communities Grant 1 Final Report; and**

**that the agenda be approved, as amended.**

**MOTION CARRIED**

## **REPORTS**

**R1** Report from the Strategic Initiatives Division Re: Electoral Area Housing Needs Report 2024

Renee Proulx, Licker Geospatial, and Patrick Oystryk, Modus, provided a PowerPoint presentation and overview on the Electoral Area Housing Needs Assessment and they responded to questions from the Committee.

**It was moved and seconded that it be recommended to the Board that the Cowichan Valley Regional District Board receive the 2024 Housing Needs Report for the Cowichan Valley Regional District Electoral Areas.**

**MOTION CARRIED**

**10:55 AM**            The Committee agreed by consensus to recess at 10:55 AM.

**11:06 AM**            The Committee meeting resumed at 11:06 AM.

**R2**                      Report from the Strategic Initiatives Division Re: Complete Communities Grant 1 Final Report

Aaron Licker, Licker Geospatial, and Chelsea Whitty, Dialog, provided a PowerPoint presentation and overview on the CVRD Complete Communities Grant 1 Final Report and they responded to questions from the Committee.

**It was moved and seconded that it be recommended to the Board that the Cowichan Valley Regional District Board receive the Complete Communities Grant 1 CVRD Alternate Futures Report.**

**MOTION CARRIED**

**ADJOURNMENT**

**12:28 PM**            **It was moved and seconded that the meeting be adjourned.**

**MOTION CARRIED**

The meeting adjourned at 12:28 PM.

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Chair

\_\_\_\_\_  
Recording Secretary

Dated: \_\_\_\_\_