



ELECTORAL AREA SERVICES COMMITTEE REPORT
OF MEETING HELD MARCH 19, 2025

DATE: March 20, 2025

To: Board of Directors

Your Electoral Area Services Committee reports and recommends as follows:

- C1 That a Grant-in-Aid, Electoral Area B – Shawnigan Lake, in the amount of \$1,000 be provided to the George Pringle Memorial Camp to support the community barbeque and open house.
- C2 That a Grant-in-Aid, Electoral Area E – Cowichan Station/Sahtlam/Glenora, in the amount of \$3,000 be provided to the Cowichan Valley Cooperative Marketplace to help strengthen the regional food system by supporting their online farm marketplace and distribution services.
- R5
1. That the \$148,872 remaining in the 2023-2024 Local Government Climate Action Program funding be committed to the Regional Three-stream Curbside Collection Program.
 2. That the 2025 budget for Function 131 Environmental Initiatives be amended as follows:
 - a. Decrease provincial grants by \$148,872; and
 - b. Decrease in Climate Adaptation Program by \$148,872.
 3. That the 2025 budget for Function 515 Curbside Collection be amended as follows:
 - a. Increase provincial grants by \$148,872; and
 - b. Increase in Miscellaneous Equipment by \$148,872.
- R6
1. That the Bylaw Compliance and Enforcement Policy be updated; and
 2. That associated Bylaw Enforcement operational policies be developed.

Electoral Area Directors only vote on the following:

- R1.1 That “CVRD Bylaw No. 4373 – Cowichan Valley Regional District Official Community Plan for the Electoral Areas Bylaw, 2024”, be referred to all Electoral Area Advisory Planning Commissions, except for Electoral Areas A, C and I, for comment, and receive feedback within 60-days, and that all Directors receive a hard copy of the Official Community Plan, with schedules, maps and appendices, so it can be read.
- R1.2 That a workshop on the Draft “CVRD Bylaw No. 4373 – Cowichan Valley Regional District Official Community Plan for the Electoral Areas Bylaw, 2024”, be organized for the Directors and all Advisory Planning Commission members, as soon as possible.
- R2 That Covenant FB109779 & FB306746 be discharged from Title of the remainder parcel: Lot 1, Blocks 117 and 180, Cowichan Lake District, Plan VIP82490, Except Parts in Plans VIP84239, VIP87272 and EPP141197 (PID: 026-953-374).

- R3 That Application No. ALR24D01 (4697 Hillbank Road, PID: 009-550-275) for a Soil and Fill Use application within the Agricultural Land Reserve be forwarded to the Agricultural Land Commission without comments.
- R4
1. That Official Community Plan and Zoning Amendment Bylaws for Application No. RZ21C02 (Hutchinson Road, PID: 006-906-401), be prepared and forwarded to the Board for consideration of 1st and 2nd reading.
 2. That a public hearing be scheduled for Application No. RZ21C02.
 3. That prior to a public hearing, the following be submitted:
 - a. A stormwater management plan designed by a Professional Engineer providing an analysis of the pre-development and post-development natural hydrological conditions including peak flows and recommendations on low impact development features and design of on-site drainage works, and including an erosion and sediment control plan;
 - b. An environmental assessment report by a Qualified Environmental Professional that provides an assessment and determination of appropriate buffer width for the existing wetland, and an assessment of existing habitat trees to be retained;
 - c. A proposed subdivision plan by a B.C. Land Surveyor;
 - d. A draft Section 219 covenant to secure the following conditions:
 - i. Installation and maintenance of on-site drainage infrastructure in accordance with an approved stormwater management plan designed by a Professional Engineer;
 - ii. Establish a no-development buffer area around the existing wetland, as outlined in a report by a Qualified Environmental Professional; and
 - iii. Establish a vegetation buffer to be retained along Hutchinson Road.
 4. That prior to consideration of adoption of the proposed amendment bylaws, a Section 219 covenant be registered in favour of the CVRD to secure community amenity contributions.