



## **ELECTORAL AREA SERVICES COMMITTEE REPORT**

**OF MEETING HELD APRIL 16, 2025**

**DATE:** April 17, 2025

**To:** Board of Directors

---

---

Your Electoral Area Services Committee reports and recommends as follows:

- C1. That a Grant-in-Aid, Electoral Area A – Mill Bay/Malahat, in the amount of \$1,000 be provided to the Mill Bay & District Conservation Society to support the Coho Salmon Enhancement Project.
- C2. That a Grant-in-Aid, Electoral Area A – Mill Bay/Malahat, in the amount of \$2,000 be provided to the Cowichan Valley Youth Services to support counselling services for Area A youth.
- C3. That a Grant-in-Aid, Electoral Area A – Mill Bay/Malahat, in the amount of \$1,000 be provided to the Mill Bay Nature School to support their supply of outdoor educational materials.
- C4. That a Grant-in-Aid, Electoral Area B – Shawnigan Lake, in the amount of \$1,000 be provided to the Cowichan Valley Youth Services to support counselling services for the region.
- C5. That a Grant-in-Aid, Electoral Area C – Cobble Hill, in the amount of \$1,000 be provided to the Mill Bay & District Conservation Society to support the operation of the Society's Coho Salmon Conservation Project.
- C6. That a Grant-in-Aid, Electoral Area C – Cobble Hill, in the amount of \$500 be provided to the Cowichan Valley Youth Services to support opportunities that strengthen the bonds of young people to their families and the community by providing a range of counselling and support services.
- C7. That a Grant-in-Aid, Electoral Area E – Cowichan Station/Sahtlam/Glenora, in the amount of \$3,000 be provided to the Cowichan Valley Youth Services to support counselling services for Cowichan youth.
- C8. That a Grant-in-Aid, Electoral Area F – Cowichan Lake South/Skutz Falls, in the amount of \$1,500 be provided to the Lake Cowichan School for two \$750 Bursaries for two graduating students that reside in Electoral Area F – Cowichan Lake South/Skutz Falls to support their future education or training.
- C9. That a Grant-in-Aid, Electoral Area F – Cowichan Lake South/Skutz Falls, in the amount of \$1,500 be provided to the Lake Days Society to support Lake Days 2025 Events and Activities.

- C10. That a Grant-in-Aid, Electoral Area F – Cowichan Lake South/Skutz Falls, in the amount of \$9,000 be provided to the Caycuse Volunteer Fire Department to support the provision of critical services to West Cowichan Lake areas.
- C11. That a Grant-in-Aid, Electoral Area I – Youbou/Meade Creek, in the amount of \$500 be provided to the Cowichan Lake Arts & Culture Society to support the development of the 2025-2026 Cowichan Lake Arts & Culture Artist Brochure.
- C12. That a Grant-in-Aid, Electoral Area I – Youbou/Meade Creek, in the amount of \$500 be provided to the 1 Lake Cowichan Scouts to support the new Beaver Colony (5-7 year old's) with funds for the acquisition of gym, craft and badge work.
- C13. That a Grant-in-Aid, Electoral Area I – Youbou/Meade Creek, in the amount of \$750 be provided to the Lake Days Society to support the efforts of the Lake Cowichan Lake Days Committee in sponsoring "Lake Days 2025".
- R5. That a grant application in the amount of \$100,000 be submitted to the Union of British Columbia Municipalities – Next Generation 911 for the purchase of Mobile Computer Aided Dispatch (CAD) systems for their fire apparatus, with the CVRD as the primary applicant that will apply for, receive and manage the grant funding.
- R6. That staff be directed to develop a draft Community Works Gas Tax Funding Policy.

***Electoral Area Directors only vote on the following:***

- R1. That proposed Lot A in Subdivision Application SA23F07 (6001 Paldi Road, PID: 009-411-089), be exempted from the minimum parcel frontage requirement in accordance with Section 512 of the *Local Government Act*.
- R2. That Telecommunication Referral – TEL25E01 (2979 Allenby Road, PID: 001-048-171), be referred back to staff to inquire if the existing cell tower could be raised to a suitable height in order to not have second tower located in the area, and provide the received information back to the Electoral Area Services Committee.
- R3. That Development Variance Permit No. DVP25E01 (3630 Cavin Road, PID: 026-778-998), be issued.
- R4. That Application No. RZ20E03 (4781 Bench Road, PID: 030-184-789), be referred back to staff to refer the Application to the Electoral Area E – Cowichan Station/Sahtlam/Glenora Advisory Planning Commission and Ministry of Transportation and Transit for further consideration and comments, specifically weighing in on the uses that are being proposed.
- R8. 1. That the Project Charter for OCP for the Electoral Areas, be endorsed; and  
2. That a public information meeting be held on proposed CVRD Bylaw No. 4373 – Cowichan Valley Regional District Official Community Plan for the Electoral Areas Bylaw, 2024.