



STAFF REPORT TO COMMITTEE

DATE OF REPORT October 31, 2023
MEETING TYPE & DATE Electoral Area Services Committee of December 6, 2023
FROM: Recycling & Waste Management Division
Operations Department
SUBJECT: Amendment Bylaw No. 4527 – Curbside Collection Fee Adjustment
FILE: 3900-30

PURPOSE/INTRODUCTION

The purpose of this report is to propose an amendment to *CVRD Bylaw No. 1958 – Cowichan Valley Regional District Garbage and/or Recyclable Materials Collection Bylaw, 1999*.

RECOMMENDED RESOLUTION

That “CVRD Bylaw No. 4527 - Garbage and/or Recyclable Materials Collection Amendment Bylaw, 2023”, be forwarded to the Board for consideration of three readings and adoption.

BACKGROUND

In 2024, revenue from utility fees requires an increase of approximately \$48,000 to balance the curbside budget and offset increased operational costs. In addition, the garbage tote upgrade fees have been clarified in the bylaw.

ANALYSIS

Curbside collection utility fees must be amended in 2024, due to continuing increases to operational costs including, but not limited to, fuel purchases, garbage disposal costs, and wages. Fee amendments will also offset short term borrowing costs for a third replacement curbside collection truck which is expected to arrive in 2024. In addition, the tote upgrade fee for a larger garbage totes have been clarified in the bylaw, but remain unchanged.

FINANCIAL CONSIDERATIONS

Cost increases translate to an additional \$1.50 per year for households receiving recycling collection only, \$6.50 per year for households receiving bi-weekly garbage and recycling collection, and \$7.50 per year for households receiving weekly (summer) garbage and bi-weekly recycling collection, as shown in Table 1 below.

Table 1 Curbside Collection Fees 2024

Electoral Area	Collection Service	2023 Utility Rate	2024 Utility Rate	\$ Change
A	Bi-weekly recycling only	\$37.00	\$38.50	\$1.50
B	Bi-weekly recycling only	\$37.00	\$38.50	\$1.50

C	Bi-weekly recycling only	\$37.00	\$38.50	\$1.50
D	Bi-weekly garbage and recycling	\$178.00	\$184.50	\$6.50
E	Bi-weekly garbage and recycling	\$178.00	\$184.50	\$6.50
F	Bi-weekly recycling, weekly garbage (summer), bi-weekly garbage remainder of the year	\$202.00	\$209.50	\$7.50
G	Bi-weekly garbage and recycling	\$178.00	\$184.50	\$6.50
H	Bi-weekly recycling only	\$37.00	\$38.50	\$1.50
I	Bi-weekly recycling, weekly garbage (summer), bi-weekly garbage remainder of the year	\$202.00	\$209.50	\$7.50

COMMUNICATION CONSIDERATIONS

Electoral Area residents will be notified of changes to fees via CVRD utility billing and CVRD website updates; Malahat First Nation will be notified of changes to fees via a letter and copy of the updated bylaw.

STRATEGIC/BUSINESS PLAN CONSIDERATIONS

The recommended resolution supports the objectives of the Solid Waste Management Plan.

Referred to (upon completion):

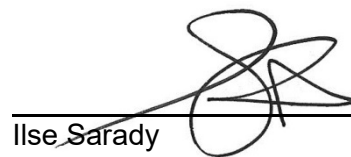
- ☐ Community Services (*Cowichan Community Centre, Cowichan Lake Recreation, South Cowichan Recreation, Arts & Culture, Facilities & Transit*)
- ☐ Corporate Services (*Finance, Human Resources, Information Technology, Legislative Services*)
- ☐ Operations (*Utilities, Parks & Trails, Recycling & Waste Management*)
- ☐ Land Use Services (*Community Planning, Strategic Initiatives, Development Services, Building Inspection & Bylaw Enforcement*)
- ☐ Strategic Services (*Communications & Engagement, Economic Development, Emergency Management, Environmental Services*)

Prepared by:



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Reviewed by:



Ilse Sarady
Manager



Darcy Mooney, P. Ag.
General Manager

Reviewed for form and content and approved for submission to the Committee:

Resolution:

☒ Corporate Officer

Financial Considerations:

☒ Chief Financial Officer

ATTACHMENTS:

Attachment A – Draft Amendment Bylaw No. 4527