



COWICHAN VALLEY REGIONAL DISTRICT

SUBMISSION FOR A GRANT-IN-AID (ELECTORAL AREAS)

Submitted by Director Hilary S. Abbott

Area D - Cowichan Bay

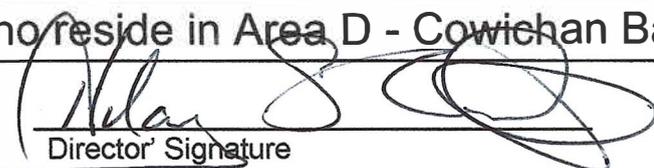
Grantee: \_\_\_\_\_ Grant Amount \$ 1,500.00

NAME: Frances Kelsey Secondary School

ADDRESS: 953 Shawnigan - Mill Bay Road  
Mill Bay, BC V0R 2P2

Contact Phone No: Norma Wheeler, Counseling Secretary (250)743-6916 Ext 230

PURPOSE OF GRANT: Two graduation bursaries of \$750.00 each, to be awarded to two students who reside in Area D - Cowichan Bay.

REQUESTED BY:   
Director' Signature

ACCOUNT NO.	AMOUNT
01.2.1950.0103.114	\$1500

**FOR FINANCE USE ONLY**

BUDGET APPROVAL 

Approval at Regional Board Meeting of \_\_\_\_\_

\_\_\_\_\_  
Finance Authorization

FRANCES  
**K E L S E Y**  
S E C O N D A R Y S C H O O L

953 SHAWNIGAN-MILL BAY ROAD, MILL BAY, BC, V0R 2P2 TEL (250) 743-6916 • FAX (250) 743-6915  
SCHOOL DISTRICT 79 (COWICHAN VALLEY)

October 18, 2023

Cowichan Valley Regional District Electoral Area D Cowichan Bay  
Mr. Hilary Abbott  
c/o 175 Ingram St  
Duncan, BC V9L 1N8

Dear Mr. Hilary Abbott :

At this time, our attention is once again focused on scholarships and bursaries, which are awarded annually to our graduating students.

We take this opportunity to thank you for the steadfast support that you have shown our students in the past. The importance of these awards increases as the cost of further education escalates. There is no doubt that this help makes a significant difference to many individual students. Please let us know if your organization will be able to donate to the program again this year. We understand the challenges organizations are currently facing and are grateful for your support in whatever capacity you are able to provide.

All information for each bursary is listed on our website [fkss.sd79.bc.ca](http://fkss.sd79.bc.ca). If you wish to review your criteria and/or application, please click on the **Graduation** tab and then click **Local Listing of Scholarships/Bursaries** from the dropdown menu, to review.

Please confirm with me at [nwheeler@sd79.bc.ca](mailto:nwheeler@sd79.bc.ca) or by phone at 250-743-6916 ext. 230 if you are able to donate this school year by Friday, January 12, 2024. If you require any changes to your criteria, please email me the changes you want, and the bursary website will be amended.

Thank you for your support.

Sincerely,



N. Boucher  
Principal  
Bursary Chairperson

NB/njw

*Nov 22/23  
Contributions  
(2) @ \$ 750 of \$ 500*

2 awards valued at \$500 each

## Description

Applicant **MUST reside** within the Cowichan Bay boundary.

This bursary is awarded to assist a worthy student, residing in the Cowichan Bay Area, who is planning on furthering his or her post-secondary education. Award will be paid upon proof of acceptance to a post-secondary institution.

## Application

Special application form is not required.

## Hilary Abbott

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**From:** Hilary Abbott  
**Sent:** November 22, 2023 6:32 AM  
**To:** 'Norma Wheeler'  
**Subject:** Frances Kelsey Bursary Support - CVRD Area D - Cowichan Bay

Good Morning Norma,

I am pleased to (finally) respond to your email – to confirm that on behalf of the CVRD Area D, I wish to continue to present (2) bursaries to (2) students graduating from Frances Kelsey Secondary School, who will be pursuing post-secondary studies at recognized educational institutions – with the following caveats:

1. The students selected reside within the CVRD boundaries of Area D – Cowichan Bay.
2. The successful candidates provide evidence of acceptance into a duly recognized post-secondary institution prior to disbursement of funds.

And finally, in light of rising costs of everything, please be advised that the bursary awards will be increased to \$750 each.

Thank you to you and the staff at Frances Kelsey Secondary School for all the work you do to help shape our future leaders and vibrant community members.

Yours sincerely,

Hilary

### Hilary S. Abbott

Electoral Director – Area D (Cowichan Bay)  
Cowichan Valley Regional District  
175 Ingram Street, DUNCAN BC V9L 1N8

email: [hilary.abbott@cvrld.bc.ca](mailto:hilary.abbott@cvrld.bc.ca)

Cell/Text: (250) 252-6517  
CVRD Office: (250) 746-2500  
Toll Free: (800) 665-3955

*I acknowledge that for thousands of years the Quw'utsun, Malahat, Ts'uubaa-asatx, Halalt, Penelakut, Stz'uminus, Lyackson, Pauquachin, Ditidaht & Pacheedaht Peoples have walked gently on the unceded territories where I now work.*

**From:** Norma Wheeler <nwheeler@sd79.bc.ca>  
**Sent:** October 19, 2023 1:27 PM  
**To:** Hilary Abbott <Hilary.Abbott@cvrld.bc.ca>  
**Subject:** Frances Kelsey Bursary Letter

Cowichan Valley Regional District  
**Statement of Revenue and Expenditures**



Budget Type : APPROVED BUDGET

Fiscal Year : 2024  
 Period : 4  
 Account Code : ??-?-????-???? To ??-?-????-????

Account Code	Account Description	Current Period	Year to Date	Budget Amt	Variance	% Used
<b>1</b>	<b>GENERAL REVENUE FUND</b>					
<b>114</b>	<b>GRANTS IN AID - AREA D</b>					
	<b>OPERATING REV</b>					
<b>17571</b>	<b>REQUISITION</b>					
0000	REQUISITION	0.00	0.00	-9,847.00	-9,847.00	0
<b>TOTAL</b>	<b>REQUISITION</b>	<b>0.00</b>	<b>0.00</b>	<b>-9,847.00</b>	<b>-9,847.00</b>	<b>0</b>
<b>19110</b>	<b>SURPLUS/DEFICIT - CURRENT YEAR</b>					
0000	SURPLUS/DEFICIT	0.00	0.00	-3,970.00	-3,970.00	0
<b>TOTAL</b>	<b>SURPLUS/DEFICIT - CURRENT YEAR</b>	<b>0.00</b>	<b>0.00</b>	<b>-3,970.00</b>	<b>-3,970.00</b>	<b>0</b>
<b>19120</b>	<b>TRANSFER FROM OPERATING RESERVE</b>					
0000	TSF FROM OPERATING RESERVE	0.00	0.00	-912.00	-912.00	0
<b>TOTAL</b>	<b>TRANSFER FROM OPERATING RESERVE</b>	<b>0.00</b>	<b>0.00</b>	<b>-912.00</b>	<b>-912.00</b>	<b>0</b>
<b>TOTAL</b>	<b>OPERATING REV</b>	<b>0.00</b>	<b>0.00</b>	<b>-14,729.00</b>	<b>-14,729.00</b>	<b>0</b>
	<b>OPERATING EXP</b>					
<b>21950</b>	<b>GRANTS TO ORGANIZATIONS</b>					
0000	GRANTS TO ORGANIZATIONS	0.00	0.00	14,227.00	14,227.00	0
0108	COWICHAN BAY IMPROVEMENT ASSOC	0.00	500.00	0.00	-500.00	0
0366	CITTASLOW COWICHAN	0.00	500.00	0.00	-500.00	0
0468	SUNRISE WALDORF PARENT ASSOCIATION	0.00	500.00	0.00	-500.00	0
<b>TOTAL</b>	<b>GRANTS TO ORGANIZATIONS</b>	<b>0.00</b>	<b>1,500.00</b>	<b>14,227.00</b>	<b>12,727.00</b>	<b>11</b>
<b>28050</b>	<b>GENERAL GOVERNMENT CHARGE</b>					
4100	ALLOC - GENERAL GOVERNMENT	0.00	0.00	502.00	502.00	0
<b>TOTAL</b>	<b>GENERAL GOVERNMENT CHARGE</b>	<b>0.00</b>	<b>0.00</b>	<b>502.00</b>	<b>502.00</b>	<b>0</b>
<b>TOTAL</b>	<b>OPERATING EXP</b>	<b>0.00</b>	<b>1,500.00</b>	<b>14,729.00</b>	<b>13,229.00</b>	<b>10</b>
<b>TOTAL</b>	<b>SURPLUS / DEFICIT</b>	<b>0.00</b>	<b>1,500.00</b>	<b>0.00</b>	<b>-1,500.00</b>	<b>0</b>
<b>TOTAL</b>	<b>GENERAL REVENUE FUND</b>	<b>0.00</b>	<b>1,500.00</b>	<b>0.00</b>	<b>-1,500.00</b>	<b>0</b>