



DATE: September 24, 2024

TIME: 1:30 PM

MINUTES of REGIONAL PARKS & TRAILS MASTER PLAN ADVISORY GROUP, held on the above noted date and time, at the CVRD Boardroom located at 175 Ingram Street, Duncan B.C.

PRESENT:

Chair:	Gregg Shoop
Vice-Chair:	Tina Knott
Members:	Austin Tokarek Bruce Coates Cam Campbell Alex Grant Gretchen Hartley Jennifer Edwards

ALSO PRESENT:

Lynn Wilson, Manager, Parks Planning & Stewardship
Brian Farquhar, Senior Manager, Parks & Trails Division
Megan Walker, Parks & Trails Planner
Justin Ellis, RC Strategies Consulting
Steve Slawuta, RC Strategies Consulting

ABSENT: Rebecca McKenzie, Pamela Walker, Julia Martinusen, Jim Phillips

ACCEPTANCE OF MINUTES: N/A – Initial meeting of the Advisory Group.

ITEMS OF BUSINESS:

1. Scheduling of RPTMP Advisory Group Meeting Dates/Times

MOTION:

It was moved and seconded that future meetings following the next scheduled RPTMP Advisory Group meeting on October 15th be scheduled, as required, on Tuesdays from 3:30 – 6:30 PM.

MOTION CARRIED

2. Advisory Group Chair/Vice-Chair Elections
 - Election of Chair (by acclamation) – Gregg Shoop
 - Election of Vice Chair (by acclamation) – Tina Knott
3. Verbal report from Parks & Trails Division staff Re: Overview of the 2007 Regional Parks & Trails Master Plan, received for information.

4. Verbal report from RC Strategies Consulting Re: Overview of the planning process and timeline to complete the Regional Parks & Trails Master Plan Update, received for information.
5. Verbal report from RC Strategies Consulting Re: Introduction and overview of the Draft Engagement Plan for completing the Regional Parks & Trails Master Plan Update & overview of Advisory Group Task #1, received for information.

ADJOURNMENT:

The meeting was adjourned at 3:57 p.m.

Recording Secretary Megan Walker

Chair Gregg Shoop