



# STAFF REPORT TO THE BOARD

**DATE OF REPORT** January 11, 2024  
**MEETING TYPE & DATE** Regular Session Board of January 24, 2024  
**FROM:** Legislative Services  
Corporate Services  
**SUBJECT:** Alternate Area Director Resignation and Appointment  
**FILE:** 0530-02 2022-2026

## **PURPOSE/INTRODUCTION**

To inform the Board of Directors of the resignation of Electoral Area E Alternate Director in accordance with the *Local Government Act*.

## **RECOMMENDED RESOLUTION**

For information.

## **BACKGROUND**

On November 22, 2024 we were in receipt of correspondence from Area E Alternate Director MacNeill regrettably resigning her appointment as Alternate Director for Electoral Area E – Cowichan Station / Sahtlam / Glenora.

This information report is fulfilling the obligations under the *Local Government Act* to inform the Board of the resignation.,

## **ANALYSIS**

In addition to informing the Board of the resignation, the *Local Government Act* requires that the Area Director appoint a new Alternate within 60 days of the resignation.

Given holiday schedules over December, Director Nicholson is now in the process of making that appointment to meet this obligation and we anticipate introducing Director Nicholson's alternate at the next Board meeting.

## **FINANCIAL CONSIDERATIONS**

NA

## **COMMUNICATIONS CONSIDERATIONS**

NA

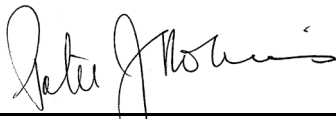
## **STRATEGIC/BUSINESS PLAN CONSIDERATIONS**

NA

Referred to (upon completion):

- ☐ Community Services *(Cowichan Community Centre, Cowichan Lake Recreation, South Cowichan Recreation, Arts & Culture, Facilities & Transit)*
- ☒ Corporate Services *(Finance, Human Resources, Information Technology, Legislative Services)*
- ☐ Operations *(Utilities, Parks & Trails, Recycling & Waste Management)*
- ☐ Land Use Services *(Community Planning, Strategic Initiatives, Development Services, Building Inspection & Bylaw Enforcement)*
- ☐ Strategic Services *(Communications & Engagement, Economic Development, Emergency Management, Environmental Services)*

Prepared by:



Patrick Robins  
Manager, Legislative Services

Reviewed by:



Ian Paydli  
A/General Manager, Corporate Services

Reviewed for form and content and approved for submission to the Board:

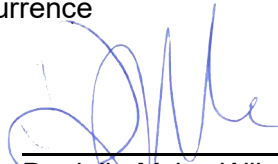
Resolution:

☒ Corporate Officer

Financial Considerations:

☒ Chief Financial Officer

Chief Administrative Officer's Comments / Concurrence



Danielle Myles Wilson  
Chief Administrative Officer