

Minutes of the Regular meeting of the Committee of the Whole of the Cowichan Valley Regional District held in the Board Room, located at 175 Ingram Street, Duncan BC on Wednesday, March 27, 2024 at 9:36 AM.

**PRESENT:** Chair T. McGonigle  
Director H. Abbott  
Director S. Acton  
Director K. Deck  
Director R. Douglas  
Director C. Istace  
Director C. Justice\*  
Director B. Maartman\*  
Director J. McClinton\*  
Director I. Morrison  
Director A. Nicholson  
Director K. Segall  
Director M. Staples\*  
Director A. Stone  
Director D. Toporowski\*  
Alternate Director D. Herriot

**ALSO PRESENT:** D. Myles Wilson, Chief Administrative Officer  
K. Harrison, Deputy Corporate Officer  
T. Bowen, Chief Financial Officer\*  
C. Postings, Deputy CAO and General Manager, Strategic Services  
B. Mohan, General Manager, Corporate Services  
J. Elzinga, General Manager Community Services Department  
A. Kjerulf, General Manager, Land Use Services Department\*  
B. Farquhar, Senior Manager, Parks and Trails Division\*  
J. Wakeham, Manager, Facilities and Transit Division  
A. Ferguson, Office Coordinator, Recording Secretary  
C. Convery, Systems Support Technician\*

\*Participated Electronically

**ABSENT:** Director M. Wilson

## **APPROVAL OF AGENDA**

**It was moved and seconded that the agenda be approved as presented.**

Opposed: Director I. Morrison

**MOTION CARRIED**

## **ADOPTION OF THE MINUTES**

**M1** Committee of the Whole Meeting of February 28, 2024

**It was moved and seconded that the minutes of the Committee of the Whole meeting of February 28, 2024, be adopted.**

**MOTION CARRIED****REPORTS**

**R1** Report from the Facilities and Transit Division Re: Status of Transit Shelters in the Core

**It was moved and seconded that it be recommended to the Board that the transit shelters and benches located at James Street and the Village Green Mall be removed.**

**MOTION CARRIED**

**It was moved and seconded that it be recommended to the Board that a letter be sent to the Minister of Public Safety, Minister of Transportation and Infrastructure, Minister of Housing, and Minister of Municipal Affairs from the CVRD Board, to request assistance with resources and safety concerns related to the use of bus shelters by the unhoused population; And that a letter be forwarded to other local governments requesting their support to raise awareness of the negative collateral effects of the housing and addiction crisis on local government's ability to continue to provide services to the general public, such as bus shelters.**

**MOTION CARRIED**

**R2** Report from the Facilities and Transit Division Re: Three-Year Transit Expansion Requests (2024 – 2027) Update, was received for information.

**10:42 AM** The Committee agreed by consensus to recess at 10:42 AM.

**10:53 AM** The Committee meeting resumed at 10:53 AM.

**R3** Report from the Environmental Services Division Re: Drinking Water and Watershed Protection Program Update, was received for information.

**R4** Report from the Environmental Services Division Re: Cowichan Adapts Update, was received for information.

**CLOSED SESSION**

**12:06 PM** **It was moved and seconded that the meeting be closed to the public in accordance with the *Community Charter* Part 4, Division 3, Section 90(1)(a) Appointments; and Section 90(1)(k) Proposal of service.**

**MOTION CARRIED****RISE FROM CLOSED**

**4:06 PM** **It was moved and seconded that the Committee rise without report and return to the Open portion of the meeting.**

MOTION CARRIED

ADJOURNMENT

It was moved and seconded that the meeting be adjourned at 4:06 PM.

MOTION CARRIED

\_\_\_\_\_  
Chair

\_\_\_\_\_  
Recording Secretary

Dated: \_\_\_\_\_