

Minutes of the Committee of the Whole Meeting held Electronically via the Board Room, located at 175 Ingram Street, Duncan BC, on Wednesday, March 8, 2023 at 9:40 AM.

**PRESENT:**

Chair I. Morrison  
Director H. Abbott  
Director S. Acton\*  
Director K. Deck  
Director R. Douglas  
Director C. Justice  
Director J. McClinton  
Director T. McGonigle  
Director B. Maartman  
Director T. Manhas  
Director A. Nicholson  
Director K. Segall\*  
Director M. Staples  
Director A. Stone  
Director D. Toporowski  
Director M. Wilson

**ALSO PRESENT:**

P. Robins, Corporate Officer  
J. Elzinga, General Manager Community Services Department  
B. Mohan, General Manager, Corporate Services Department  
A. Kjerulf, General Manager Land Use Services Department\*  
C. Postings, General Manager Strategic Services Department  
B. O'Riordan, Manager Economic Development Division  
T. Bowen, Assistant Finance Manager – Operations  
R. Rondeau, Transit Analyst  
R. Barnhouse, Secretary III  
C. Convery, Systems Support Technician

\* participated remotely

**APPROVAL OF AGENDA**

**It was moved and seconded that the agenda be approved.**

**CLOSED SESSION**

**9:41 AM**

**It was moved and seconded that the meeting be closed to the public in accordance with the *Community Charter* Part 4, Division 3, Section 90(1)(k).**

**MOTION CARRIED**

**RISE FROM CLOSED**

**11:05 AM**

**It was moved and seconded that the Committee rise without report and return to the Open portion of the meeting.**

**MOTION CARRIED**

**11:05 AM** Committee decided unanimously to recess at **11:05 AM**

**11:18 AM** The meeting resumed at **11:18 AM**

## REPORTS

**R1** Report from the Facilities & Transit Division Re: Transit Fare Payment – Electronic Fare Collection System (UMO)

**It was moved and seconded that it be recommended to the Board that monthly passes for conventional, Nanaimo – Cowichan Express, and Cowichan Valley Commuter transit services be replaced by a 30-day pass.**

**MOTION CARRIED**

**R2** Report from the Economic Development Division Re: ICET Rural Advisory Program Funding Opportunity

**It was moved and seconded that it be recommended to the Board on March 8, 2023 that a grant application up to a maximum of \$70,000 be submitted to the Island Coastal Economic Trust's Rural Advisory Program.**

**MOTION CARRIED**

**R3** Report from the General Manager, Community Services Department Re: Regional Recreation – Governance Options, received for direction.

**It was moved and seconded that it be recommended to the Board that Option 3 of the Regional Recreation – Governance Options Report of March 8, 2023 be approved.**

**MOTION CARRIED**

## ADJOURNMENT

**12:05 PM** It was moved and seconded that the meeting be adjourned.

**MOTION CARRIED**

The meeting adjourned at **12:05 PM**

\_\_\_\_\_  
Chair

\_\_\_\_\_  
Recording Secretary

Dated: \_\_\_\_\_