

Minutes of the Cowichan Lake Recreation Commission held electronically, in accordance with Ministerial Order No. M192 issued June 17, 2020, on Thursday, January 28, 2021 at 7:00 p.m.

PRESENT: T. Repstock
R. Wise
E. Fearon
C. Bath
M. Davis
Mayor B. Day
Director I. Morrison
Director K. Kuhn

ALSO PRESENT: J. Elzinga, General Manager, Community Services Department
L. Blatchford, Manager, Cowichan Lake Recreation
M. Johnson, Facility Coordinator, West Cowichan
L. Bowery, Recording Secretary

ABSENT: S. Day

CALL TO ORDER

The meeting was called to order at 7:00 p.m.

It was moved and seconded that, pursuant to Ministerial Order No. M192 and the Cowichan Valley Regional District Restoration of Services Plan, the attendance of the public at this January 28, 2021 Cowichan Lake Recreation Commission meeting cannot be accommodated in accordance with the applicable requirements or recommendations under the Public Health Act, because of limitations on mass gathering and the inability to provide for adequate physical distancing with the full Commission, staff and members of the public present in the meeting room; and

That the Commission is ensuring openness, transparency, accessibility, and accountability for meetings by:

- 1. Providing notice of the meeting;**
- 2. Making the meeting agenda, as well as all other relevant documents, available on the CVRD website;**
- 3. Providing email notification of publication of Agendas to subscribers;**
- 4. Archiving meeting video for future viewing by members of the public; and**
- 5. Continuing to investigate options to facilitate public participation; and**

That the Cowichan Lake Recreation Commission meeting of January 28, 2021 be held electronically and in the absence of the public in accordance with Ministerial Order M192 and the CVRD Restoration of Services Plan.

MOTION CARRIED

ELECTIONS

E1. Nominations for Chair:

T. Repstock was elected Chair by acclamation.

E2. Nominations for Vice-Chair:

M. Davis was elected Vice-Chair by acclamation.

E3. Assumption of Chair by T. Repstock

APPROVAL OF AGENDA

It was moved and seconded that the agenda be approved.

MOTION CARRIED

ADOPTION OF MINUTES

M1. Cowichan Lake Recreation Commission Meeting of December 17, 2020

It was moved and seconded that the minutes of the Cowichan Lake Recreation Commission meeting of December 17, 2020 be adopted.

MOTION CARRIED

REPORTS

R1. Verbal Report from M. Johnson, Facility Coordinator, West Cowichan Re: Facility Updates

The drapes for the stages at Honeymoon Bay Hall and the Mesachie Lake Hall are completed and installed.

The Youbou Hall meeting room and bar are 90% done. Staff are just waiting for the countertops to be installed. The new exterior doors for the Youbou gym have been ordered.

The ice plant is having a new ammonia detection system installed this week. A new call out system has been ordered and should be installed in the next few months. All of this work is part of getting the risk assessment certification which will be done this year.

R2. Verbal Report from L. Blatchford, Manager, Cowichan Lake Recreation Re: Current PHO Orders and the Affects on Programs; Rentals and Curling Ice; Programmer II Position; Commission Meeting Procedures Review; and Discussion of 2021 Meeting Dates

Under the current PHO Orders, some of our programs are running and include:

1. Hatha Yoga;
2. Gymnastics for kids and youth;
3. Art classes for kids; and
4. Public skating sessions.

There are no rentals happening at this time except for Minor Hockey and Figure skating as they are allowed to continue with their children's programs in a COVID friendly way.

The Cowichan Rocks Curling Club Executive met with staff and decided they would end the 2020/2021 curling season early. This decision was reached because of the current restrictions pausing curling for adults, the uncertainty around whether the PHO will relax restrictions on February 5, 2021, and the fact that curling season ends on March 10, 2021. Staff pulled the curling ice on Monday, January 18, 2021 in order to save the costs associated with keeping the ice in. Dry floor rentals and activities will begin earlier this year as allowed by the PHO Orders.

The Programmer II position at CLR is currently vacant. We will be posting this position as soon as possible.

The manager reviewed procedural bylaw No. 2922 with the Commission members.

It was moved and seconded that the Commission meet 6 times in 2021: January 28, 2021; March 25, 2021; May 27, 2021; July 22, 2021; October 28, 2021; and December 16, 2021.

MOTION CARRIED

R3. Verbal Report from Director I. Morrison and Director K. Kuhn Re: Board Updates

Director I. Morrison:

On January 13, 2021, the CVRD Board approved the 2021 supplemental request for Functions 405 – Cowichan Lake Recreation to enter into an agreement with School District No 79 to supply some funding for a bouldering wall at LCS.

Budget talks for 2021 are in Progress.

Every five years the province requires every community to do a Housing Needs Assessment. This document is available on the CVRD website and provides statistics around family incomes, housing types, housing needs, and population data.

The CVRD is doing its best to accommodate and allow our communities and interested public into meetings. This can be done by sending an email to any of the Directors asking that it be read out at a meeting or preregister and sign up to be included live into a meeting.

Director K. Kuhn:

Area F and Area I budgets have been kept down this year.

The Youbou water system has been hooked up to the Creekside system. The well at Creekside produces incredible amounts of clean water.

The removal of the Youbou dam and the associated costs are being looked at next.

R4. Verbal Report from Mayor B. Day Re: Town of Lake Cowichan Update

The Town is holding virtual meetings with 3 minute pauses three times during the meeting for public input.

The Lake Cowichan water treatment plant got the town through the recent large precipitation events without a boil water advisory. The reports on how the plant is working is under agendas on the Town's website.

Budget talks have begun and approval is projected for March 2021.

A Facilitated Strategic Plan is also projected for March 2021. A survey will be coming out with the utility bills to get public feedback before going into the facilitated session.

UNFINISHED BUSINESS

UB1. Two Delegations from the October 22, 2020 Meeting

It was moved and seconded that staff are to assemble all the previously prepared reports in addition to the regional recreation information and bring it back to the March 25, 2021 Commission meeting.

MOTION CARRIED

ADJOURNMENT

It was moved and seconded that the meeting be adjourned.

The meeting adjourned at 7:50 p.m.

Certified Correct:

Chair

Recording Secretary

Dated: _____